

RULES FOR ALL PRE-CONVENTION EVENTS

1. ***All items must be postmarked no later than the Pre Convention Deadline.***
2. **Each submission must be mailed to the appropriate Event Director.** Church Number and Team Numbers need to be included on submissions, if available prior to mailing. See Cover Page (last page of this section).
3. A 3-point deduction is allowed for failure to provide complete submission information as instructed.
4. In a team event a participant may move up to a higher grade division, but an older participant may not move down to a lower grade division. Each team in each event will participate at the grade division of the highest grade member. All team events will consist of more than one person.
5. Each individual award winner and each member of a winning team will receive an engraved plate for his/her participant's plaque.
6. Judge's score sheets and Awards will be placed in congregational packets to be picked up by the Church Coordinator at the end of convention.
7. Participants must be registered in their respective events and send in the registration fee to Registration on or before the Registration Deadline, whether they will be attending the CTLTC Convention or not in attendance. Do NOT send checks to event directors.
8. Church Coordinators will have until two weeks after the convention to apply for awards, corrections or updates. Any awards needed after this deadline will have to be secured by the Church Coordinator from a local business.
9. Copyrighted material received as an entry will not be judged. It will not be accepted for any event and will be returned to the sender.
10. A list of Pre-Convention Event Directors and information will be available on the CTLTC website (<http://www.clttc.net/>).

Brenda Slatton, Pre-Convention Coordinator (current information listed @ <http://www.clttc.net/>)

VIDEO SCRAPBOOK

PURPOSE: To provide a video that introduces others to all the aspects of your youth group.

PROCESS: Each participating group shall:

- Video tape activities from April through February
- Include CTLTC activities, but other activities should also be included

The Church Coordinator shall:

- Read and follow Rules for All Pre-Convention Events on Page 35 of manual.
- Determine that each participant is registered on only one video scrapbook team (students may move up, but not down in age group classification).
- Determine that his/her congregation has registered no more than ten (10) participants per video scrapbook.
- Properly register each video scrapbook team with the correct information
- Mail the VHS or DVD with typed documentation to the Event Director on or before the Mail-in Deadline.
- Send a self-addressed, stamped postcard if you wish to receive confirmation of receipt.

The Event Director shall:

- Send confirmation of receipt, if requested.
- Organize the tapes for judging and provide judging sheets on each scrapbook
- Report results to the Awards Committee.

RULES:

1. Participating teams will creatively organize, on video, activities in which the youth group has participated through the dates of April through February.
2. Maximum length of the video is 12 minutes. Videos which exceed the 12 minute time limit will be penalized three (3) points for each thirty (30) seconds (or fraction thereof) above the limit.
3. Video cassettes are to be VHS or DVD format. Each tape shall be labeled with the following documentation:
 - Year and theme
 - CTLTC Congregation name and number
 - Team number and Team grade level
4. Separate typed documentation for each tape submitted shall include the below (see Cover Sheet on last page of this section). Failure to provide the below required documentation will result in a three (3) point penalty.
 - Name and grade of each participant
 - Name and address of the congregation of the participants
 - CTLTC Congregation number
 - Team number and Team grade level
 - Name, address, and phone number of a contact person
 - Short description of each activity on the tape
5. An unlimited number of teams and/or participants from each congregation are allowed per grade level with a maximum of ten (10) students per team. Participating groups may submit only one entry, and a student may only be on one team.

6. There are three grade levels in this event: Grades 3-6, 7-9, 10-12
7. The grade level will be determined by the grade of the participants putting the video scrapbook together, not by the grade of the youth in the video.

AWARDS:

There are three ratings available in each grade division. Ratings and awards will be given to those who score 75 points or better.

Gold -- 95-100 points, Silver -- 85-94 points, Bronze -- 75-84 points

JUDGING CRITERIA:

(10 pts) **Basic Requirements**

- ____ (4 pts) Activities from April to February
- ____ (3 pts) Names and age division displayed properly
- ____ (3 pts) Length of the video does not exceed 12 minutes

(30 pts) **Contents**

- ____ (20 pts) Well balanced display of activities
- ____ (10 pts) CTLTC related work

(30 pts) **Technical standards**

- ____ (10 pts) Transitions between different events should be smooth
- ____ (10 pts) Creativity in arrangement of segments
- ____ (5 pts) Clarity of picture (the video does not jump around and is not fuzzy)
- ____ (5 pts) Clarity of sound (any narrating, sound effects, or music should be easily heard)

(10 pts) **Description of activities**

- ____ (5 pts) Easy to follow
- ____ (5 pts) Short and concise

(20 pts) **Overall Effect**

- ____ (20 pts) Overall impact of the video

(3 pt Deduction) **Format/Submission:** A 3 point deduction will be made should the participant not have followed instructions for formatting and submitting the entry.

- ____ (100 pts) **TOTAL**