

RULES FOR ALL PRE-CONVENTION EVENTS

1. **All items must be postmarked no later than the Pre Convention Deadline.**
2. **Each submission must be mailed to the appropriate Event Director.** Church Number and Team Numbers need to be included on submissions, if available prior to mailing. See Cover Page (last page of this section).
3. A 3-point deduction is allowed for failure to provide complete submission information as instructed.
4. In a team event a participant may move up to a higher grade division, but an older participant may not move down to a lower grade division. Each team in each event will participate at the grade division of the highest grade member. All team events will consist of more than one person.
5. Each individual award winner and each member of a winning team will receive an engraved plate for his/her participant's plaque.
6. Judge's score sheets and Awards will be placed in congregational packets to be picked up by the Church Coordinator at the end of convention.
7. Participants must be registered in their respective events and send in the registration fee to Registration on or before the Registration Deadline, whether they will be attending the CTLTC Convention or not in attendance. Do NOT send checks to event directors.
8. Church Coordinators will have until two weeks after the convention to apply for awards, corrections or updates. Any awards needed after this deadline will have to be secured by the Church Coordinator from a local business.
9. Copyrighted material received as an entry will not be judged. It will not be accepted for any event and will be returned to the sender.
10. A list of Pre-Convention Event Directors and information will be available on the CTLTC website (<http://www.clttc.net/>).

Brenda Slatton, Pre-Convention Coordinator (current information listed @ <http://www.clttc.net/>)

COMPUTERS-WEB PAGE DESIGN

PURPOSE: To give young people the opportunity to develop and demonstrate their creative and technical talents by the creation of web pages designed for the Internet.

PROCESS: Teams or individuals from a congregation shall:

- Create web pages for the Internet according to the rules listed below for each grade level.
- Meet with their church coordinator or event coach to discuss event rules, project goals, and submission deadlines.
- The web pages must glorify God and represent the current year's CTLTC theme.

The Church Coordinator shall:

- Read and follow Rules for All Pre-Convention Events on Page 35 of manual.
- Determine that each participant is registered on only one web page design team in the appropriate age group classification (students may move up, but not down in age group classification).
- Determine each web page design team has no more than four (4) participants.
- Properly register each web site design team with the correct information. Verify before the registration deadline that each entry is included in your church's total registration report and the information is correct. (Drop outs should be removed).
- Web page design entries shall be sent to the Event Director either by email or by mail using the submission form by the pre-convention event deadline with the following information:
 - Congregation Name and Number
 - Grade Division
 - List of team members with their individual grades
 - Complete list of web pages URLs that are to be judged
- Send a self-addressed, stamped postcard if entry is sent by mail and you wish to receive confirmation of receipt.

The Event Director shall:

- Send confirmation of receipt by email or postcard if requested
- Organize the judging process and provide a critique sheet for each entry
- Report judging results to the Awards Committee

RULES:

1. The web pages must reflect the current year's CTLTC theme.
2. Since the size and style of a web page often depends on a web page designer's preferences (or perhaps the default settings of the program being used), it's difficult to require an exact number of pages for each grade level division. However, the following guidelines can at least provide an idea of what the judges are hoping to see when they judge an entry. Consider the following aims as you begin your project.
 - Grades 3-6: aim for 1-3 pages, include texts and graphics that fit the theme, have fun learning!
 - Grades 7-9: aim for 3-5 pages, think about your web goals, use only content and tools that fit your pages
 - Grades 10-12: aim for 5-7 pages, find the balance between strong content and creative genius, it's in you!

3. The web pages must reflect the creative ideas and actual work of the participant(s). For the purpose of clarity, consider the following suggestions as appropriate adult assistance guidelines per grade division.
Grades 3-6: provide tools, coach step-by-step, give examples, help with ideas, and assist with technical items
Grades 7-9: provide tools, offer a “how-to” to beginners, encourage brainstorming, monitor entire process
Grades 10-12: provide tools, show examples, emphasize strong content, offer advice and encouragement
4. An unlimited number of teams and/or participants from each congregation are allowed per grade level. However, there is a maximum of four (4) students per team and a student can only participate in one entry in this event. (A student is not allowed to submit both an individual and a team entry).
5. Pages may be linked, but the participants must specify exactly which URL’s are to be judged.
6. Adult assistance shall be limited to that of advice and supervision. The site shall be the work of the participants.
7. Copyright laws should be observed (text and graphics) and appropriate credit given to authors.
8. There are three grade levels in this event:

Grades 3-6, 7-9, 10-12

HELPFUL TIPS:

1. Web pages should be created using a format accessible by most users of the Internet. It's often wise to test new web pages by using a couple different browsers to make sure that you have the right settings.
2. The goal of each participant or team is not to create an entire web site. Creating a web site (which typically includes domain registration, web hosting setup, creating web folders, etc.) requires more technical skills than what is required by this event category. The goals of Web Page Design are to encourage beginning students to learn the basics of web design and to challenge advanced students to use their acquired knowledge in ways that glorify God and serve the church. No previous experience is required!
3. Participants and teams are not required to create web pages using a specific web development program. You may be surprised to how many programs you have currently on your computer that will allow you to create web pages (or at least convert pages to HTML). While some programs like Microsoft FrontPage and Macromedia Dreamweaver are popular choices among web designers, don't feel that you must buy one of these programs just to participate in this event category. Consider using MS Publisher or MS Word to create simple web pages, or download any number of free programs that will help you learn the basics.
4. While it's perfectly fine to link all your submitted web pages together, participants will not be penalized for not doing so. Of course, if web links to other pages are created, make sure these links work because broken links will result in a deduction in points.

EXAMPLES: Check our web site - <http://www.ctltc.net>

AWARDS:

There are three ratings available in each grade division. Ratings and awards will be given to those who score 75 points or better. See the Judging Criteria below for a breakdown of points.

Gold -- 95-100 points, Silver -- 85-94 points, Bronze -- 75-84 points

JUDGING CRITERIA:

____ (25 pts) **How well does the entry glorify God?**

(15 pts) Through scriptural text and biblical references

(10 pts) Through bible-related graphics and depictions

____ (25 pts) **How well does the entry reflect the theme and uplift the reader?**

(15 pts) By intentionally focusing on the theme in the overall presentation

(10 pts) By creating a tone and an approach that encourages the reader

____ (25 pts) **How well does the entry display creativity?**

(15 pts) Displays creativity through meaningful text

(10 pts) Displays creativity through complimentary graphics

____ (Bonus) (3 pts) Displays creativity through special effects and animation

____ (25 pts) **How well does the entry demonstrate technical skill?**

(15 pts) Content is strong, wording is concise, and fonts are legible

(10 pts) Web Pages are well-planned, intuitive in layout, load times are acceptable

____ (Bonus) (3 pts) Copyright laws are observed and appropriate credit is given to authors

(3 pt Deduction) **Format/Submission:** A 3 point deduction will be made should the participant not have followed instructions for submitting the entry.

____ (100 pts) **TOTAL**